

**CADDO PARISH FIRE DISTRICT #3 CIVIL SERVICE BOARD
NOTICE OF A COMPETITIVE EXAMINATION
FOR THE CLASS OF FIRE CHIEF**

A written examination will be given in approximately ninety (90) days, on a competitive basis to approved applicants for the purpose of placing names on the competitive employment list for the class of FIRE CHIEF in accordance with the provisions of the Municipal Fire and Police Civil Service Law and the rules of the CADDO PARISH FIRE DISTRICT #3 Civil Service Board.

Application forms may be obtained from , MELISSA COVERT, the Secretary to the Civil Service Board, at **9081 HWY 80 GREENWOOD, GREENWOOD, LA 8AM-4PM MONDAY -FRIDAY.**

Completed applications and the required attachments must be received by MELISSA COVERT, at 9081 HWY 80, GREENWOOD, LA 71033 by MAY 15, 2025 @ 2:00 PM. Approved applicants will be notified of the exact date, time, and place of the examination at least five (5) days prior to the examination date.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements must be met before admission to examination. Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States, and passing a civil service examination for the position. After offer of employment, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation with a full-time, paid fire department.

MUST MEET OR EXCEED THE FOLLOWING QUALIFICATIONS:

1. Must have at least eight (8) years as a full time paid fireman.
2. Must have at least five (5) years' experience in a supervisory position in the fire service.
3. Must have LSU Instructor II or equivalent.
4. Must have a valid driver's license.
5. Must be a Nationally Registered EMT Paramedic in good standing.
6. Must be a minimum of LSU Firefighter II as measured by NFPA standards.

By direction of the chairman:

Melissa Covert, Secretary

Post at all stations April 1, 2025, through May 15, 2025

DO NOT REMOVE BY ORDER OF CADDO PARISH FIRE DISTRICT 3 CIVIL SERVICE BOARD

THE CITY OF GREENWOOD IS AN EQUAL OPPORTUNITY EMPLOYER